



VISA APPLICATIONS for SEAMEN

Following are the requirements for a short-term visa with a validity of up to 90 days for residents of Jamaica with Germany, Italy, Estonia, Finland or Iceland as their main destination and also for residents of the Cayman Islands and Turks & Caicos Islands with **Germany only** as their main destination.

Please note that, effective immediately, the German Embassy in Kingston **will NOT accept any visa applications which are incomplete**. In these cases, the applicant will have to book a new appointment and return when he/she has all required documents on hand. All necessary documents must be printed out and brought in with the application. **The Embassy will not print out documents for individual applications.**

Where and how to apply

Your visa application must be submitted in person. You are required to book an online visa appointment, which may be scheduled **at earliest 9 months in advance of your travel date** and latest 15 days before your planned travel date to ensure sufficient time for processing. **Please schedule your appointment free of charge [here](#)**. Once you have made the visa appointment, you will receive an automatically generated email, confirming the date and time of your appointment.

Required documentation

Only complete applications with **original** documents and a copy of all original documents (in cases, where originals are to be returned to the applicant) can be accepted and **the Embassy reserves the right to ask for additional supporting documents and/or information.**

Submitting a complete application file does not automatically mean that the visa will be granted. Each applicant has to furnish his/her own complete application file with all relevant documents. **All documents must be submitted either in English or in German only.**

There are 2 categories for Seamen:

A. Transit visas - for Seamen going on board a vessel which is already sailing:

- Completed and signed application forms
- 2 recent and biometric passport sized photos. Please do not attach to the application form and see the requirements for photographs [here](#).
- Valid passport and seaman's book
- Copy of valid US visa (where applicable)
- Copy of last 2 Schengen visas (where applicable)
- Job letter - from the cruise line requesting the issuance of the visa with **the exact dates and point of entry into the Schengen area**
- Work Contract (if applicable)
- Travel Health Insurance [for the transit period](#)
- **Confirmation from the Port Agent or Port Authority** in the country where you will be boarding
- Flight itinerary
- Visa application FEE

B. Schengen visas - for Seamen going on board a vessel which is still in Dry Dock :

- Completed and signed application forms
- 2 recent and biometric passport sized photos. Please do not attach to the application form and see the requirements for photographs [here](#)
- Valid passport and seaman's book
- Copy of valid US visa (where applicable)
- Copy of last 2 Schengen visas (where applicable)
- Job letter - from the cruise line requesting the issuance of the visa with **the exact dates and point of entry into Germany**
- Work Contract
- Travel Health Insurance **for the entire period in the Schengen area**
- **Confirmation from the Port Agent or Port Authority** confirming that the vessel is currently under construction and in dry dock and the date **when it will sail.**
- Flight itinerary
- Visa application FEE

Visa Fees

Visa fees are **non-refundable** and payable ONLY

- **in US-Dollars cash** according to the exchange rate of the Embassy
- OR**
- **by credit card** which is billed in Euros (Mastercard or Visa only). **The card holder must be present.**

Visa fees are calculated from €90.00 for applicants who are 12 years or older and €45 for children 6 - 11 years of age. Visa Fees are waived for children under the age of 6 years, spouses and children of German or other EU-citizens and parents of German or other EU minors. In these cases, please include a copy of the marriage or birth certificate and the German or EU-passport of the relevant person.

Processing time & Collection of passport

Processing time is approximately fifteen (15) working days on average but may be up to a maximum of forty-five (45) working days in individual cases.

Passports may be collected during the opening hours of the visa section (Monday to Friday 8:30am -11:30am). For pick-up by a third party, please ensure that the bearer has a signed and dated authorisation note from the applicant. In order to have the passport **delivered to you by courier**, please sign and submit the form: "Declaration of Waiver and Hold Harmless", which can be completed upon application.

Residents of the Cayman Islands and the Turks and Caicos Islands are kindly asked to leave a passport copy with the Embassy and may send their passport together with a pre-paid Air Waybill from a courier service of their choice, in the case that they wish to return to their place of residence before their visa application has been processed.

The applicant is obliged to provide all information to the best of his/her knowledge and belief. If he/she knowingly furnishes false or incomplete information and/or provides false or falsified documents, the visa application will be refused.

Address:
10 Waterloo Road
Kingston 10
Jamaica W.I.

Mail:
P.O.Box 444
Kingston 10
Jamaica W.I.

Telephone:
++1 876 926 6728/9
++1 876 631 7935/6
consular phone hours:
Mo. & Fr: 7:30 am – 8:30 am
Wed & Th: 12:00 pm – 1:00 pm

Fax:
++1 876 620 5457

info@kingston.diplo.de
www.kingston.diplo.de

Opening hours:
Monday - Friday
8.30 am - 11.30 am